

<p>Purpose</p>	<p>This policy supports an innovative environment where the dissemination of knowledge and ideas at BPP Institute is encouraged. The policy stipulates the guiding principles and governs the ownership, management, use, and sharing of the intellectual property generated by BPP Institute’s students and staff.</p>
<p>Scope</p>	<p>This policy applies to all students, staff, independent contractors, consultants, and external board and committee members</p>
<p>Policy Principles</p>	<p>1. General</p> <p>1.1. Intellectual property is defined as proprietary knowledge that has been formed through creative activity and intellectual effort.</p> <p>1.2. This policy aligns with any applicable state or federal laws in Australia at the time of publishing which at all times must be adhered to. The legislation prevails over this policy.</p> <p>1.1</p> <p>2. Ownership of Intellectual Property</p> <p>2.1. BPP Institute owns any intellectual property created by staff members in the course of performing their duties and/or using BPP Institute facilities and resources.</p> <p>2.2. Any intellectual property created exclusively by students in the course of their studies or associated activities at BPP Institute is deemed to be owned by the student.</p> <p>2.3. BPP Institute may seek shared ownership of intellectual property with student(s) if:</p> <ul style="list-style-type: none"> a. any BPP Institute proprietary intellectual property has been utilised in the background; b. the student has made extensive use of BPP Institute facilities and resources; or c. BPP Institute has provided funding support in the development of the intellectual property. <p>3. Moral Rights</p> <p>3.1. BPP Institute respects the moral rights of creators of intellectual property and will take all reasonable steps to acknowledge creators and to ensure others respect this right.</p> <p>3.2. BPP Institute manages the moral rights of creators of copyright materials as required under the <i>Copyright Act 1968 (Cth)</i>.</p>

	<p>3.3. BPP Institute asserts copyright over all teaching and learning materials created by academic staff in the course of their employment.</p> <p>1.2</p> <p>4. Dispute Resolution</p> <p>In the event of any disputes on matters relating to intellectual property, BPP Institute will manage such disputes in accordance with the Staff Grievance Policy and Procedure for staff and with the Student Complaints and Appeals Policy and Procedure for students.</p>
Related Documents	<p>Staff Grievance Policy Staff Grievance Procedure Student Complaints and Appeals Policy Student Complaints and Appeals Procedure Copyright Act 1968 (Cth)</p>
<i>For Administrative Use Only</i>	
Responsible Officer	Chief Executive Officer
Contact Officer/s	Chief Executive Officer
Approved by	Board of Directors
Definitions	See BPP Institute`s Glossary of Terms and Acronyms

<i>Version History</i>		
Version No.	Approval Date	Amendment/s
1.	May 2025	First iteration <ul style="list-style-type: none"> • For BPP Institute

INTELLECTUAL PROPERTY POLICY

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NOTE: Printouts of policy documents must be compared to the master copy on the Intranet to determine whether they are up to date.
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